# UNIVERSITY OF CAMBRIDGE INTERNATIONAL EXAMINATIONS General Certificate of Education Ordinary Level

### **COMMERCIAL STUDIES**

7101/03

Paper 3 Text Processing

October/November 2006

**INSERT 1** 

2 hours

#### **READ THESE INSTRUCTIONS FIRST**

This insert is to be used for answering Question 3.

Write your Centre number, candidate number and name on all the work you hand in.

This document consists of 2 printed pages.



### **CLEAR WATERS CONFERENCE CENTRE**

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### **COMMERCIAL STUDIES**

7101/03

Paper 3 Text Processing

October/November 2006

**INSERT 2** 

2 hours

#### **READ THESE INSTRUCTIONS FIRST**

This insert is to be used for answering Question 5(a). Attempt this question **only** if you are using a **typewriter**.

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## **HOLIDAY/LEAVE OF ABSENCE REQUEST FORM**

Name:	
Department:	
Job Title:	
Length of Service:	
Leave Entitlement:	
1st Week:	
2nd Week:	
3rd Week:	
	SPECIAL REQUESTS FOR HOLIDAY/LEAVE OF ABSENCE
Agreed by Departm (Please place X in	
YES	NO
Signature:	Date: