

International General Certificate
of Secondary Education

Syllabus

ARABIC 0544

For examination in June 2009

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Notes

1. Syllabus 0544 (Arabic) is available in the June examination only.
2. Please note sidelined changes.

Exclusions

This syllabus must not be offered in the same session with the following syllabus:

0508 First Language Arabic

INTRODUCTION

International General Certificate of Secondary Education (IGCSE) syllabuses are designed as two-year courses for examination at age 16-plus.

All IGCSE syllabuses follow a general pattern. The main sections are:

- Aims
- Assessment Objectives
- Assessment
- Curriculum Content.

The IGCSE subjects have been categorised into groups, subjects within each group having similar Aims and Assessment Objectives.

Arabic falls into Group I, Languages, of the International Certificate of Education (ICE) subjects.

AIMS

The aims of the syllabus are the same for all students. The aims are set out below and describe the educational purposes of following a language course for the IGCSE examination. They are not listed in order of priority.

The aims are to:

- 1 develop the ability to use the language effectively for purposes of practical communication within the country of residence, where appropriate, and in all the countries where the language is spoken;
- 2 form a sound base of skills, language and attitudes required for further study, work and leisure;
- 3 offer insights into the culture and civilisation of the countries where the language is spoken – this may include literature where appropriate;
- 4 encourage fuller integration into the local community, where relevant;
- 5 develop a fuller awareness of the nature of language and language learning;
- 6 encourage positive attitudes towards language learning and towards speakers of other languages and a sympathetic approach to other cultures and civilisations;
- 7 provide enjoyment and intellectual stimulation;
- 8 complement other areas of study by encouraging skills of a more general application (e.g. analysis, memorising, drawing of inferences).

ASSESSMENT OBJECTIVES

Candidates will be assessed on their ability to:

AO1 Understand and respond to spoken language;

AO2 Understand and respond to written language;

AO3 Communicate in speech, showing knowledge of a range and variety of vocabulary and applying the grammar and structures of the target language accurately;

AO4 Communicate in writing, showing knowledge of a range and variety of vocabulary and applying the grammar and structures of the target language accurately.

SPECIFICATION GRID

Assessment Objective	Paper 2: Reading & directed writing	Paper 3: Speaking	Paper 4: Writing
AO1		✓	
AO2	✓		
AO3		✓	
AO4	✓		✓

ASSESSMENT

SCHEME OF ASSESSMENT

All candidates have access to all elements of the examination; but for the examination to be appropriate to candidates across the full ability range, there is a different scheme of assessment for candidates expected to gain grades D to G (Core curriculum candidates) and for candidates expected to gain grades A* to C (Extended curriculum candidates).

Candidates who have followed the Core curriculum and take papers 2 and 3 are eligible for the award of grades C to G only. Candidates who have followed the Core and Extended curriculum and take papers 2, 3 and 4 are eligible for the award of grades A* to G.

Those candidates who are likely to obtain grade C or higher should be entered for the Extended curriculum papers. All Extended curriculum candidates will be graded twice: once on their performance on the Core curriculum papers and once on their performance on the Extended curriculum papers. Candidates are awarded the higher of the two grades they achieve.

The elements in the assessment are as follows:

<i>Core curriculum</i> Grades available: C to G		<i>Extended curriculum (Core + Supplement)</i> Grades available: A* to G	
Paper 2	Reading and directed writing (1½ hours) Sections 1, 2 & 3	Paper 2	Reading and directed writing (1½ hours) Sections 1, 2 & 3
Paper 3*	Speaking (15 minutes)	Paper 3*	Speaking (15 minutes)
		Paper 4	Continuous writing (1¼ hours)

* Individual Centres are responsible for conducting the tests and for the initial assessment, which is then subject to moderation by Cambridge.

This syllabus is to be read in conjunction with the Arabic Defined Content booklet, available from CIE Publications.

WEIGHTING OF PAPERS

<i>Paper</i>	<i>Weighting: Core</i>	<i>Weighting: Extended</i>
2	54%	35%
3	46%	30%
4	n/a	35%

DESCRIPTION OF PAPERS

The question papers will be set entirely in the target language: this includes rubrics and all questions. All questions requiring written answers, including questions testing Reading Comprehension, are to be answered in the target language. **Dictionaries are not permitted.**

All textual material used in the examination will be drawn from the Topic Areas set out in the Curriculum Content section of the syllabus and in the Defined Content Booklet (available from CIE Publications). The assessment tasks in Section 1 of Paper 2 and Role Plays A of Paper 3 will be drawn only from Topic Areas A, B and C of the Topic List. The tasks in these parts of the papers will be based on the Minimum Core Vocabulary List, which is contained in the Defined Content Booklet. Candidates may encounter unfamiliar vocabulary, but only items in the list will be tested in these sections.

Paper 2, Reading and Directed Writing (1½ hours (all candidates to take sections 1, 2 and 3))

All candidates must attempt all three sections.

A variety of question types are used in the Reading and Directed Writing Paper. Such types include objective questions, e.g. multiple-choice, box-ticking, matching exercises (in which candidates choose an appropriate letter from a list), grid filling. Other question types, usually on longer texts, require candidates to give short answers in the target language. Answers written in any language other than that being tested are ignored. Provided that answers are unambiguous, long answers in full sentences are often not required. Candidates should be warned that they may gain no marks if they simply copy large chunks from the stimulus material, with no attempt to select what is relevant, making it impossible for examiners to tell whether or not they have understood the text. Students should be encouraged to paraphrase and manipulate the language in order to answer the question appropriately. Half marks do not feature anywhere on the mark scheme.

The Reading exercises are designed to test comprehension skills. If the candidate **clearly communicates the message**, the mark indicated in the bracket alongside the question is scored. This means that a candidate's written work may be less than accurate and still gain the mark. If, however, the language used is so inaccurate as to make the message ambiguous, the mark is not awarded.

The two writing tasks are designed to reward candidates more for their skill in transmitting a message than the extent to which they are accurate. Material which is irrelevant to the set tasks does not score marks. Minus marks are *never* used: candidates are given every opportunity to gain marks for what they *can* do.

Section 1 (20 marks) (Please refer to the Defined Content Booklet for details of the Topic Areas/Minimum Core Vocabulary to be covered in this section.)

Exercise 1 (5 marks): Signs, notices, advertisements, etc. – multiple-choice questions.

Exercises 2 and 3 (10 marks): Brochures, guides, short texts, etc. – objective questions testing specific detail: questions to test scanning for required information.

Exercise 4 (5 marks): One simple directed writing task in the form of a message, note or postcard. A maximum of 40 words will be required. 3 marks will be available for Communication and 2 for Appropriateness of Language.

Section 2 (25 marks)

Exercise 1 (10 marks): A passage of prose with questions testing general understanding, e.g. identifying the main points.

Exercise 2 (15 marks): One directed writing task. Candidates will have to perform tasks (e.g. asking for information, giving personal information, reporting) in the form of a simple letter. 80-100 words in total will be required. 10 marks will be available for Communication and 5 for Quality of Language.

Section 3 (20 marks)

Exercises 1 and 2 (20 marks): Two longer texts. Questions will be set to test general and specific comprehension. Questions may also require the ability to identify attitudes, emotions and ideas, the main points or themes, and to draw conclusions and make inferences.

Paper 3, Speaking (15 minutes)

Modern Standard Arabic should be used during the Speaking test.

The Speaking test will comprise three tests: Role Play tasks, Topic Conversation and General Conversation. The Role Play tasks are provided by Cambridge, but individual Centres are responsible for conducting the tests and for the initial assessment. This assessment is then subject to moderation by Cambridge. The Speaking test will be assessed by a single interview of approximately 15 minutes, to take place in the two-three months before the main examination period, i.e. between 1 March and 30 April for the June session. Each Centre decides on a convenient period within these dates for its Speaking tests.

Each Centre selects its own teacher/examiner. This is normally a teacher from within the Languages Department, but could be someone local from outside the Centre. **In the interests of standardisation, only one teacher/examiner should be appointed per Centre.** Where a Centre wishes to use additional teacher/examiners because it has large numbers of candidates, permission to do so **must** be sought from the Languages Group at CIE well before the start of each oral examination period. If permission is given to use more than one teacher/examiner, internal moderation must take place at the Centre to ensure that all its Speaking tests are marked to the same standard. The sample the Centre submits to CIE should include the work of each teacher/examiner and an Oral Examination Summary Mark Sheet should be submitted for each teacher/examiner with candidate names and numbers **clearly** entered.

Confidential test materials are despatched approximately two-three weeks before the assessment period and will include full instructions on how to conduct the Speaking tests. These should be opened four working days before the Centre's assessment starts and studied carefully by the teacher/examiner before conducting his/her first tests. Teacher/examiners who have prepared their own roles fully and are confident in what they are doing are better able to help candidates should they experience any difficulty. Once the materials have been opened, they remain confidential and must be kept in a secure place by the Centre until the end of the examination period.

Each teacher/examiner will be required to record a sample of the candidates from each Centre at which he or she examines. The teacher/examiner is asked to select and record six candidates, covering as wide a range of ability as possible. The candidates selected should be spread as evenly as possible across the range of marks (2 good, 2 middling, 2 weak): if there is a large range of marks (e.g. 40-90), teacher/examiners should be especially careful to send tests spread across the range, not just the top 2, middle 2, and bottom 2. This will enable the moderator to check accurately the standard of assessment. Centres will be supplied with C90 cassettes by Cambridge to record their sample.

Centres will receive a brief report on the outcome of moderation (Form CW/C/REP).

Further details on the conduct and assessment of the Speaking tests are given in the training materials available from Cambridge. It is recommended that Centres entering candidates for the Speaking test for the first time, send away for the Arabic Coursework Training Handbook (available from CIE Publications).

Structure of the Examination

Test 1: Role Plays (about 5 minutes) (30 marks)

Each candidate will be examined in two Role Play situations selected at random by the teacher/examiner from the cards supplied. The first of the two role plays on each card (Role Play A) is more straightforward than the second role play (Role Play B). A number of alternative cards are supplied by Cambridge, and these should be used at random during each session of examining. The situations in Role Plays A will be drawn **only** from Topic Areas A to C of the Topic List (see Curriculum Content section) and the tasks in these role plays will be based on the Minimum Core Vocabulary List. Please consult the appropriate Defined Content Booklet for the Minimum core Vocabulary List and further details on the Topic List. The situations in Role Plays B will be drawn from any of the Topic Areas on the Topic List.

The roles of the candidate and teacher/examiner are indicated on the cards. Teacher/examiners are asked to prepare the situations carefully so that the candidate's tasks follow on naturally from the teacher/examiner's response. Should a candidate miss out a task, the teacher/examiner should try to guide him/her back to it, in as natural a way as possible. It does not matter that this may lead to tasks occurring in a different order, as long as they are all attempted. The teacher/examiner is to assume the role of a well disposed native speaker with no knowledge of the candidate's first language. Suggested responses are given in the Teachers' Notes which accompany the Role Play cards.

For mark scheme, see Appendix A, Table A of the Marking Instructions.

Test 2: Topic (prepared) Conversation (about 5 minutes) (30 marks)

This section is intended to be a conversation between the teacher/examiner and the candidate on one topic of the candidate's choice. Suitable subjects might be for example: 'School life', 'Hobbies and pastimes' (general or specific), 'My country', 'Life in another country', 'My ambitions', 'Holidays'. These are only examples: candidates should be encouraged to choose a topic in which they have a personal interest. Topics dealing with politics or social and economic issues are ambitious for this level of achievement and may disadvantage candidates if they do not possess the linguistic skills and maturity of ideas which such topics necessitate. Candidates should be encouraged to prepare different topics within a Centre and should not be allowed to present 'Myself' or 'My life' as topics as these can become too general and can often pre-empt the General (unprepared) Conversation section.

The topic must be prepared by candidates in advance of the Speaking test, but must not be pre-learned and delivered as a monologue. The teacher/examiner should allow the candidate to speak on their choice of topic for one to two minutes uninterrupted and then follow this up with specific questions on the topic. Where a candidate has been talking for two minutes and shows no sign of finishing their initial exposition, the teacher/examiner must interrupt and ask specific questions. It is the extent to which candidates can manipulate their prepared material according to the needs of the teacher/examiner that determines their marks.

The candidate must show quality of preparation, but must not be allowed to deliver a prepared monologue or a series of obviously prepared replies. S/he may be allowed to talk for one to two minutes uninterrupted, but should then be able to respond to the teacher/examiner's questions in a spontaneous and natural manner. The teacher/examiner **must** try to lead the candidate into using other tenses. For a mark of 7 or above to be awarded on Scale (b), Linguistic Content, candidates must show that they can convey past and future meaning and teacher/examiners need to ask questions which allow them to do this. In order to extend the candidate as far as possible, the teacher/examiner should probe, explore, ask for explanations, enlargements, descriptions (how? when? why? tell me a bit more about... etc.).

For mark scheme, see Appendix A, Table B of the Marking Instructions.

Test 3: General (unprepared) Conversation (about 5 minutes) (30 marks)

The discussion of the topic will pave the way for the General (unprepared) Conversation. The teacher/examiner will start out from any point of interest noted earlier, or ask general questions relating to the candidate's everyday life, school (subjects, number of periods, times, games, etc.), home, town, journey to and from school, free time (evenings, weekends), holidays, hobbies. All candidates can reasonably be expected to have the command of vocabulary and idiom necessary for this. Teacher/examiners should aim to cover at least two to three topics in this

section of the test. As in the Topic Conversation, the teacher/examiner must try to lead the candidate into conveying past and future meaning (themes could be visits to other countries, plans for the future, etc.) and he or she can then be extended as far as possible. For a mark of 7 or above to be awarded on Scale (b), Linguistic Content, candidates must show that they can convey past and future meaning and teacher/examiners need to ask questions which allow them to do this. Precise factual information or knowledge is not required, and candidates will not be penalised for lack of such knowledge. Questions will be adjusted to the candidate's ability and the teacher/examiner should be ready to pass on quickly to another subject if candidates are obviously out of their depth.

Candidates will be expected to give natural replies to questions; their answers need not therefore be in the form of complete sentences. The teacher/examiner should take care to avoid questions inviting simply "yes" or "no" by using a variety of interrogatives, e.g. when? how? why? how many? how long? with whom? with what? etc.

For mark scheme, see Appendix A, Table B of the Marking Instructions.

Test 4: Impression (10 marks)

At the end of the test the teacher/examiner will make an assessment of the candidate's pronunciation, accent and fluency, following the guidelines given in the Marking Instructions. While the teacher/examiner may use the opportunity of the candidate's introduction to the Topic to assess these factors, the final assessment will be based on the candidate's overall performance. Exceptional performance in the Role Play situations (i.e. one in which a fluid and natural conversation develops) should be rewarded by a high impression mark.

For mark scheme, see Appendix A, Table C of the Marking Instructions.

Paper 4, Continuous Writing (1¼ hours) (Extended candidates only)

Candidates are expected to produce two pieces of continuous writing. Each piece should be 130-140 words in length. The tasks will allow candidates to demonstrate their mastery of the written target language in a more 'open' way than in the writing task on Paper 2. The first of the two tasks will be fairly structured and the second one will be more creative (narrative, descriptive, etc.). 250 words to be produced in total.

Candidates are expected to communicate as accurately as possible, and should, in so doing, make use of a wider variety of idiom, vocabulary, structure and appropriate tense. A system of positive marking is used to assess the written tasks. The system rewards qualities and merit rather than penalising shortcomings. Examiners seek material worthy of credit and do not indicate errors. Each of the two questions is marked out of 25 under the following three headings:

1	Communication	20%
2	Quality of Language	60%
3	General Impression	20%

Candidates should avoid writing irrelevant material as this cannot gain credit.

CURRICULUM CONTENT

Students may follow the Core curriculum only or the Extended curriculum which includes both the Core and Supplement. Students aiming for grades A* to C must follow the Extended curriculum.

Although Listening is not tested formally in the examination, it is hoped that students will attain the same objectives as those following other IGCSE Language courses. The objectives for Listening are therefore included below:

Tasks

Please refer to the Defined Content Booklet for further details of the grammatical knowledge expected of candidates in the Core and Extended levels of the examination.

PAPER	CORE	SUPPLEMENT
	<i>All students should be able to:</i>	<i>Students aiming for grades A* to C should, in addition, be able to:</i>
2. Reading and directed writing	<ul style="list-style-type: none"> - demonstrate understanding of words within short texts such as public notices, instructions and signs - extract relevant specific information from texts such as brochures, guides, letters and forms of imaginative writing considered likely to be within the experience of and reflecting the interests of young people - show a general understanding of more extended texts - scan for particular information, organise the relevant information and present it in a given format - carry out basic writing tasks (such as asking for detailed information, giving some personal information, reporting) on the basis of a stimulus such as a short notice, letter, advertisement, visual aid or text to be completed 	<ul style="list-style-type: none"> - show comprehension of a wider range of texts, including magazines and newspapers likely to be read by young people - demonstrate the ability to identify the important points or themes within an extended piece of writing - draw conclusions from, and see relations within an extended text
3. Speaking	<ul style="list-style-type: none"> - respond to unprepared questions in a general conversation on topics of interest to the candidate - perform role-playing tasks which involve both taking the initiative and responding to questions, with both strangers and friends - report, express opinions and respond to questions on a topic of the candidate's choice 	<ul style="list-style-type: none"> - play a part in discussion; choose and organise ideas and present them clearly - adapt to the needs of the audience and the situation
4. Continuous writing		<ul style="list-style-type: none"> - express thoughts, feelings and opinions in order to interest, inform or convince - demonstrate adequate control of vocabulary, syntax and grammar, punctuation and spelling
Listening	<ul style="list-style-type: none"> - demonstrate understanding of specific detail in short, formal public announcements, informal announcements, short conversations and interviews - demonstrate general comprehension of the above 	<ul style="list-style-type: none"> - demonstrate general and specific understanding of longer and more complex material - identify the important points or themes of the material, including attitudes, emotions and ideas that are expressed - draw conclusions from, and identify the relationships between ideas within the material

Topics

The content of the examination is defined in terms of the 5 Topic Areas (A-E) listed at the end of this section. For further guidance on these Topic Areas, please refer to the separate Defined Content Booklet. The assessment tasks in Section 1 of Paper 2 and Role Plays A of Paper 3 will be drawn only from Topic Areas A, B and C of the Topic List. The tasks in these parts of the Papers will be based on the Minimum Core Vocabulary List, which can be found in the Defined Content Booklet. The Topic Areas/Minimum Core Vocabulary List are intended to help candidates, not limit them and where the subject matter is the personal choice of candidate, for example the prepared topic in the Speaking test, they may continue to choose topics of personal interest even if these lie outside the prescribed list of topics.

Topic List

All textual material used in the examination will be drawn from the Topic Areas set out on the following page.

Areas A, B and C will be tested in Section 1, Paper 2 Reading and Directed Writing and Role Plays A, Paper 3 Speaking. The Minimum Core Vocabulary List in the Defined Content Booklet gives further detailed guidance.

All Areas, A-E will be tested in the remainder of the examination. No vocabulary is provided for Topic Areas D and E, but the Defined Content Booklet gives further guidance.

The main purpose of the Topic List is to provide a manageable content within a loose form of organisation which offers flexibility to teachers in the planning of their courses, but places restrictions on the Topic Areas from which Examiners may make their choice of texts.

However, such topic headings are not always clearly defined and delimited, and there are therefore areas of overlap and duplication. For example, a Topic such as 'Home Life' occurs under Area A (Everyday activities) and overlaps with 'House and Home' in Area B (Personal and social life). In the same way, Topic B6 'Holidays' is closely linked to 'Tourism at home and abroad'.

Topic List

Topic Areas		Examination Topics			
Area A	Everyday activities	Home life and school	- Home life A1 - School routine A2		
		Food, health and fitness	- Eating and drinking A3 - Health and fitness A4		
	Area B	Personal and social life	Self, family and personal relationships	- Self, family, personal relationships B1 - House and home B2 - Leisure, entertainments, invitations B3 - Eating out B4	
			Holidays and special occasions	- Festivals and special occasions B5 - Holidays; getting around B6 - Accommodation B7	
Area C			The world around us	Home town and local area	- Home town and geographical surroundings C1 - Shopping C2 - Public services C3
				Natural and made environment	- Natural environment C4 - Weather C5 - Finding the way C6
		People, places and customs		- Meeting people C7 - Places and customs C8 - Travel and transport C9	
Area D		The world of work	Continuing education	- Further education and training D1	
			Careers and employment	- Future career plans D2 - Employment D3	
	Language and communication in the work place		- Communication D4 - Language at work D5		
	Area E		The international world	Tourism at home and abroad	- Holiday travel and transport (see also C9) E1 - Geographical surroundings (see also C1) E2 - Weather (see also C5) E3
Life in other countries and communities		- Places and customs (see also C8) E4 - Food and drink (see also A4) E5 - Meeting people (see also C7) E6			
World events and issues		- Issues according to available resources and individual interest E7			

GRADE DESCRIPTIONS

Grade A

- Reading** Candidates understand gist and identify main points and detail in a variety of types of authentic texts. They recognise points of view, attitudes and emotions and are able to draw conclusions. They show an ability to understand unfamiliar language and to extract meaning from more complex language.
- Speaking** Candidates initiate and develop conversations and discussions, and narrate events. They express and justify ideas and points of view, and produce longer sequences of speech using a variety of vocabulary, structures and verb tenses. They speak confidently, with good pronunciation and intonation. The message is clear although there may still be some errors, especially when candidates use more complex structures.
- Writing** Candidates give information and narrate events both factually and imaginatively. They express and justify ideas and points of view. They produce longer sequences using a range of vocabulary, structures and verb tenses. Their spelling and grammar are generally accurate, and the style is appropriate to the purpose.

Grade C

- Reading** Candidates identify and extract details and points of view from authentic and simulated texts, drawn from a variety of topics and which include past, present and future events. They show an ability to understand unfamiliar language.
- Speaking** Candidates develop conversations and simple discussions which include past, present and future events, involving the use of different tenses. They express personal opinions and show an ability to deal with some unpredictable elements. Although there may be some errors, they convey a clear message, and their pronunciation and intonation are generally accurate.
- Writing** Candidates express personal opinions and write about a variety of topics, both factually and imaginatively, including past, present and future events and involving the use of different tenses. They use an appropriate register. The style is basic but despite some errors the writing conveys a clear message.

Grade F

- Reading** Candidates identify main points and extract some information from short, simple texts. They use context to work out the meaning of words.
- Speaking** Candidates take part in simple conversations showing some ability to communicate simple ideas in straightforward language. Their pronunciation is generally accurate, and although there may be some grammatical inaccuracies, the main points are communicated.
- Writing** Candidates write short sentences and communicate simple ideas. Although there may be mistakes in spelling and grammar, the main points are communicated.

APPENDIX A: SPEAKING PAPER 3

MARKING INSTRUCTIONS AND SUMMARY MARK SHEET

MARKING INSTRUCTIONS

General Principles

- 1 You are urged to use the full range of marks, bearing in mind that it is not necessary for a candidate to be of native speaker standard in order to be given maximum marks within any single category.
- 2 The general approach is a positive one and you should award marks based on what the candidate can do rather than deducting marks for errors.
- 3 Above all else, please be consistent in your marking. The moderation process allows for adjustments to be made to consistently harsh or consistently generous marking. If you are unsure of the mark to award, err on the side of generosity.

TABLE A – Test 1: Role Plays (30 marks)

This part of the examination is primarily a test of the candidate's ability to communicate needs, information, requests, etc., in plausibly life-like situations. Intelligibility is therefore of greater importance than grammatical or syntactic accuracy. However, verbal communication only will be assessed: credit will not be given for gestures, facial expressions or other non-verbal forms of communication. The use of appropriate register and correct idiom will be rewarded. The teacher/examiner will play the part of a patient and well-disposed foreigner with no knowledge of the candidate's first language.

Each of the ten tasks to be performed in the examination will be assessed on the scale below. Candidates will be required to give natural responses, not necessarily in the form of "sentences": short answers, if appropriate to the task, could be awarded 3 marks.

Marks are awarded as follows:

An accurate utterance which not only conveys the meaning but which is expressed in native idiom and appropriate register. Minor errors (adjective endings, use of prepositions, etc.) are tolerated. The utterance is intelligible and the task of communication is achieved.	3
The language used is not necessarily the most appropriate to the situation and may contain inaccuracies which do not obscure the meaning.	2
Communication of some meaning is achieved, but the native speaker would find the message ambiguous or incomplete.	1
The utterance is unintelligible to the native speaker.	0

- NOTE:**
- 1 Teacher/examiners are reminded that if there are two elements in a task and only one is completed, then a maximum of one mark only may be awarded.
 - 2 When awarding marks, teacher/examiners should start at the bottom of the mark scheme and work upwards:
 - 0 = nothing of worth communicated
 - 1 = partial communication
 - 2 = all points communicated – but with some linguistic inaccuracies – meaning clear
 - 3 = meaning clear and accurately conveyed.
 - 3 Short utterances, if appropriate, can be worth three marks – especially true in Role Play A.

TABLE B – Tests 2 and 3: Topic Conversation and General Conversation (2 x 30 marks)

Scale (a) Comprehension/responsiveness. This assesses the candidate's response in terms of comprehension of the teacher/examiner, immediacy of reaction/response, fluency of response, presentation of material in the topic.

Scale (b) This assesses the linguistic content of the candidate's answers in terms of the complexity, accuracy and range of structures, vocabulary and idiom.

NB This table is used for Tests 2 and 3.

Category		Mark
Outstanding	(a) Not necessarily of native speaker standard. (b) The highest level to be expected of the best IGCSE candidates.	14-15
Very good	(a) Generally understands questions first time, but may require occasional re-phrasing. Can respond satisfactorily to both straightforward and unexpected questions. (b) Wide range of mostly accurate structures, vocabulary and idiom.	12-13
Good	(a) Has no difficulty with straightforward questions and responds fairly well to unexpected ones, particularly when they are re-phrased. (b) Good range of generally accurate structures, varied vocabulary.	10-11
Satisfactory	(a) Understands straightforward questions but has difficulty with some unexpected ones and needs some rephrasing. Fairly fluent, but some hesitation. (b) Adequate range of structures and vocabulary. Can convey past and future meaning: some ambiguity.	7-9
Weak	(a) Has difficulty even with straightforward questions, but still attempts an answer. (b) Shows elementary, limited vocabulary and faulty manipulation of structures.	4-6
Poor	(a) Frequently fails to understand the questions and has great difficulty in replying. (b) Shows very limited range of structures and vocabulary.	0-3

TABLE C – Impression (10 marks)

Very good pronunciation, intonation and fluency; an occasional slight mistake or hesitation. Not necessarily of native speaker standard.	9-10
Good pronunciation and fluency; makes a fair attempt at correct intonation and expression; some mistakes and/or hesitation.	7-8
A fair degree of fluency and accuracy in pronunciation despite quite a number of errors; some attempt at intonation and expression.	5-6
Conveys some meaning despite a lack of fluency and many errors; pronunciation strongly influenced by first language.	3-4
Many gross errors; frequently incomprehensible.	1-2

COMPLETING THE ORAL EXAMINATION SUMMARY MARK SHEET

- 1 Complete the information at the head of the form.
- 2 List the candidates in an order which will allow ease of transfer of information to a computer-printed mark sheet (MS1) at a later stage (i.e. in candidate index number order, where this is known).

3 (a) Test 1 Role Plays.

Enter the Role Play Card number for each candidate in the column provided.

Enter the mark out of 3 for each task in the ten columns 1-10.

(b) Test 2 Topic Conversation.

(i) A mark out of 15 on Scale (a) Comprehension/responsiveness.
Enter the mark in column 11.

(ii) A mark out of 15 on Scale (b) Linguistic content.
Enter the mark in column 12.

(c) Test 3 General Conversation.

(i) A mark out of 15 on Scale (a) Comprehension/responsiveness.
Enter the mark in column 13.

(ii) A mark out of 15 on Scale (b) Linguistic content.
Enter the mark in column 14.

(d) Test 4 Impression.

Enter the mark (maximum 10) in column 15.

Add the marks and enter the total, in large figures, in the column headed Total Mark. Please double check the addition as even small errors create problems.

ARRANGEMENTS FOR EXTERNAL MODERATION

- 4 University of Cambridge International Examinations (CIE) sends a computer-printed mark sheet (MS1) to each Centre (in late March for the June examination) showing the names and index numbers for each candidate. Transfer the total mark for each candidate from the Oral Examination Summary Mark Sheet (see next page) to the computer-printed mark sheet (MS1).
- 5 The top copy of the computer-printed mark sheet (MS1) must be despatched in the envelope provided to arrive as soon as possible at CIE: it must arrive no later than 15 May for the June examination.
- 6 Record a sample of the candidates' work as specified in this syllabus and in the Teachers' Notes Booklet which you will receive at the time of the examination, and send the recordings with a copy of the Summary Mark Sheet and the moderator copy of the computer-printed mark sheet (MS1), to reach CIE by no later than 15 May for the June examination. Once the Oral Examination has been completed, do not wait until the end of the assessment period before despatching these items.

ARABIC 0544
Oral Examination Summary Mark Sheet
IGCSE 2009

Please read the instructions in the syllabus and in the Teachers' Notes Booklet before completing this form.

Centre Number				Centre Name										June		2 0 0 9			
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Candidate Number	R.P. Card no.	Candidate Name	Role Play A (max 15)					Role Play B (max 15)					Topic and Discussion (max 30)		General Conversation (max 30)		Impression (max 10)	Total Mark	External Moderation		
			Task	1	2	3	4	5	6	7	8	9	10	11	12	13				14	
			Mark (Max)	3	3	3	3	3	3	3	3	3	3	3	15	15				15	15

Name of teacher completing this form										Signature										Date							
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